

**ST. MARY'S COUNTY ETHICS COMMISSION**  
**St. Mary's County Potomac Building**

**Minutes of March 1, 2010**

**MEMBERS PRESENT:** Robert W. Denning, Acting Chair  
Robert E. Elwood, Member  
Elizabeth Long, Member  
Candace Butler, Alternate Member  
Sarah Cannavo, Staff Support

**MEMBERS EXCUSED:** Arthur F. Goeller, Member

**CALL TO ORDER:**

The meeting was called to order by Mr. Denning at 2:05 p.m.

**ANNOUNCEMENTS:**

**Next Meeting:** The next meeting will be held on March 15, 2010, in Conference Room 14 of the Potomac Building.

**REVIEW AND APPROVAL OF MINUTES:**

**Minutes for Open Session of February 16, 2010:** Mr. Elwood made a motion to accept the minutes as written. Motion was seconded by Ms. Long and carried. 4/0

**Minutes for Executive Session of February 16, 2010:** Ms. Butler made a motion to accept the minutes as written. Motion was seconded by Ms. Long and carried. 4/0

**Minutes for Open Session of February 23, 2010 (Special Meeting):** Mr. Elwood made a motion to accept the minutes as written. Motion was seconded by Ms. Long and carried. 4/0

**Minutes for Executive Session of February 23, 2010 (Special Meeting):** Mr. Elwood made a motion to except the minutes as written. Motion was seconded by Ms. Long and carried. 4/0

**UNFINISHED BUSINESS:**

**Status of Ordinance Change:** A letter has been drafted and will be sent to the MetCom Task Force informing them of the Ethics Commission's proposed change to the Ethics Ordinance requiring the position of the MetCom Director to file a Financial Disclosure Statement.

**Lobbyist:** Discussion of lobbyist requirements to be tabled until completion of the Complaints 01 through 05. All members agreed.

**Review of Complaint 10-01 through 10-05:** Five certified complaint was received on February 9, 2010, and reviewed for the first time during the regularly scheduled meeting on February 16, 2010. Review continues.

**Executive Session:** Ms. Long made a motion to move into Executive Session as provided for in Article 25, Section 4-210(a) (1) Boards and Commissions and the St. Mary's County Ethics Ordinance Rules of Procedure, Section 7. The motion was seconded by Mr. Elwood. Motion carried, 4-0.

Executive Session: 2:15 PM to 4:10 PM.

Ms. Long made a motion to close the Executive Session. The motion was seconded by Mr. Elwood and carried. 4-0

Members asked Ms. Cannavo to prepare Letters of Sufficiency to the respondents and the complainant. IAW Ethics Commission Rules of Procedures, the letters need to be sent prior to March 10, 2010.

Mr. Denning requested Ms. Cannavo arrange for a meeting with the County Attorney to discuss material brought forth during the Executive Session.

**NEW BUSINESS:**

None.

**FINANCIAL DISCLOSURE STATEMENTS:**

Due to limited time requirements for resolution of the ongoing complaints, members decided to table further FDS review and approval until after the complaint process is complete.

**PUBLIC COMMENT:**

**ADJOURNMENT:**

A motion was made by Ms. Butler to adjourn the meeting. The motion was seconded by Ms. Long and the motion was carried. The Special Meeting of the St. Mary's County Ethics Commission was adjourned at 4:15 PM.